



Best Beginnings **MINI Grant** Application
CCR&R: _____



Name: _____ PS#: _____

Physical Address: _____ City: _____ Zip: _____

Mailing Address: _____ City: _____ Zip: _____
(If Different From Physical Address)

E-Mail Address: _____ Phone Number: _____

Facility Name: _____ Facility Type: _____ PV#: _____

Social Security # _____ or EIN #: _____

Are you on the Practitioner Registry? Yes Date _____ Level _____ NO

In order to receive this grant you must be a registered member of the Early Childhood Career Development Practitioner Registry. A copy of your Practitioner Registry certificate or Professional Development Record with a current date must be

- Submitted with this application

OR

- Submitted with the contract/summary form when requesting payment.

Have you received a MINI Grant in the past? Yes Date _____ NO

Are you participating in the Best Beginnings STARS to Quality Program? Yes NO

Amount of Request - \$ _____ (Maximum \$2,000 for Family/Group; \$3,000 for Center)

See page 2 of this form for grant description

WHY ARE YOU REQUESTING FUNDS?

- Indicate the need for your project and how you will use the funds. *(use additional paper if necessary)*

- I agree that this application is for a **one-time payment**, and that proposed purchases and activities for this grant application will take place during the 12 months **AFTER** the grant is awarded.
- I certify that neither this facility nor any of its principals is on the CACFP National Disqualified List, and have not misused Federal Funds.

Provider's Signature: _____ Date: _____

**OFFICIAL
USE
ONLY**

GRANT IS: Approved, for \$ _____ Denied

REASON: _____

CCR&R Signature: _____ DATE: _____

Mini Grant Program Description

Mini grants are administered by the local Child Care Resource & Referral office to ensure flexibility in awarding amounts consistent with the needs of providers. Generally, mini grants should be used for the purposes of:

- New providers to become fully registered/licensed
- Licensing compliance such as balance of funds needed for full year of insurance, egress windows, play equipment, etc
- Professional Development, particularly courses taken in preparation to meet STAR One requirements and to assist with year one professional development plans, etc.
- Practitioner registry fees for caregiver not in STARS formally
- Business equipment such as a computer to manage CACFP Claims and customer billing
- To assist in continual quality improvement or to meet additional requirements

Mini grants are **not** to be used for programs formally enrolled in STARS as STARS incentives can be used for like purposes. Providers who have been disqualified with cause from the Child and Adult Care Food Program (CACFP) or if they or anyone related to the business have had 3 strikes in the Best Beginnings Child Care Scholarship Program due to fraud.

It is a reasonable expectation that purchases including shipping and handling are covered as part of the awarded funds.

Mini grants are available in a single grant award for a total not to exceed

- **\$2,000 for a group/family provider,**
- **\$3,000 for a center provider, and**
- **Purchases paid for by the grant must occur after the effective date of the grant.**

Providers must be in business for the duration of the grant, or will refund the State in full. A Provider is eligible to receive another Mini grant only after an existing grant period (1 year) comes to an end.

Applicants must wait until their previous grant end date passes until they are eligible to apply again. CCR&R agencies have the flexibility to determine the frequency they will award and process applications. Allocations of funding will be made quarterly to the CCR&R agencies from the State. Contact your local CCR&R for additional information.